**INFORMED CONSENT FOR ADULTS**

*Before writing the informed consent document for your project, please read the different sections of the informed consent considerations carefully on the website first. When writing the content of the document, ensure you read and take into careful consideration the style points in this section. Nonetheless, consider the type of individual (research subject) the consent addresses as they need to fully understand the document and the following points: who is carrying out the research, who is the supervisor (contact person), what the study purpose or goal is, what their participation involves and whether they are taking on any risks. In this sense, use suitable language that aligns with participants’ understanding of the research topic and avoid any acronyms or term that may cause confusion for subjects when they have to sign the form.*

**Project Title**

*(Clearly state the funding body or purpose, e.g. National Plan PSI2017-82550-R, master’s thesis, etc.)*

**Participant name and surname(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

*(N.B. where required to fulfil the study goals, also include their ID no., postal address, telephone no. and e-mail.)*

**Study Purpose:** *explain the general and specific goals here in relatable language for participants.*

**Study Participation:** *set out what participation in the study involves below.* State whether more than one session is planned.

**Contact Person and E-mail:** *include the telephone no. and e-mail (UIB lecturers) so that participants may contact them to clear up any queries (where applicable, the name of other collaborating researchers, the research project, etc. must be specified).*

**Project Risks and Benefits:** *state the possible risks and benefits from participating in the project, as well as the amount of any financial payment.*

**Testimonial Records and Use:** *where subjects’ participation will be recorded (audio and/or video), they must provide their consent to recording as part of the project, as well as specific permission (where applicable) for their comments to be quoted verbatim.* Make it absolutely clear that the confidentiality terms set out in this consent form will be fully respected. Participants’ must also provide specific consent for their comments to be used for scientific dissemination, stating the relevant methods and establishing mechanisms to ensure confidentiality.

**I UNDERSTAND THAT:** *finally, provide subjects signing this consent form with the chance to state and sign their willingness to participate. Clearly state that they have the right to cease participating at any time, and the right to modify and/or withdraw their personal data as well as any pertaining to their participation in the study, without having to provide any explanation.* *Also ensure that subjects signing the form understand the confidential nature of their data is assured in the following terms:*

*these data will be processed in respect of their confidential nature and in accordance with current data protection regulations; (2) all legal rights set out and specified at the bottom of this consent form apply to me with regard to these data; (3) these data shall only be used by the supervising team for scientific purposes and shall never be transferred to third parties, except where there is a legal obligation to do so; moreover, they shall be kept for* x *years from the date this consent form is signed; and (4) the legitimate nature of the project is based on data collection by informed consent (Article 6.1a in the General Data Protection Regulation, GDPR)* *and, as stated, data processing is the only way to fulfil the goals of the research project (Article 6.1.e in the \*GDPR).*

**I STATE THAT:** I have read the information section at the top of this document about the study and I have been informed about it. Moreover, I have been able to ask questions about the goals and methodology of the project.

Therefore,

**1.** I voluntarily give my consent and am free to withdraw from the study at any time for any reason whatsoever, without providing any explanations or reasons, and without any negative consequences for me.

**2.** Finally, I agree to participate in the project and have received a copy of this consent form.

Date (dd/mm/yyyy): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
| The participant | The principal investigator |
|  |  |

In compliance with the provisions set out in Organic Law 3/2018 of 5th December on Personal Data Protection and Guarantee of Digital Rights, we hereby inform you that the collected data shall be included in one or more files managed by the UIB in the record of processing activities created expressly for this purpose in order to carry out the current research. The requested data are required in order to fulfil the aforementioned purpose and, in this sense, failure to provide them would prevent said purpose from being achieved.

The UIB is the data controller and, as such, guarantees your rights of access, rectification, erasure, portability, restriction and to object to the processing of data, as well as the right to not be subject to decisions based solely on the automated processing thereof. In order to exercise the aforementioned rights, please write to: the University of the Balearic Islands; Office of the Secretary General; F.A.O.: Data Protection Officer; ctra. de Valldemossa, km 7.5, 07122 Palma (Balearic Islands) or send an e-mail to <dpo@uib.es>. You also have the right to submit a complaint to the Supervisory Body: <https://www.aepd.es>. Likewise, the UIB undertakes to respect the confidentiality of your data and use them for the purpose for which they were collected.